



## CARDROSS PRIMARY SCHOOL

POST OFFICE  
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Dear parent/guardian,

Cardross Primary School is looking forward to another great year of teaching and learning and would like to advise you of Cardross Primary School's voluntary financial contributions for 2024

Schools provide students with free instruction to fulfil the standard Victorian curriculum and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students. We want to thank you for all your support, whether that's through fundraising or volunteering your time. This has made a huge difference to our school and the programs we can offer.

Within our school this support has always played an enabling role in the provision of resources that extend the school's capacity to add value to students' learning experience.

For further information on the Department's Parent Payments Policy please see a one-page overview attached.

Yours sincerely,

Vincent Madden  
School Council President

<b>Curriculum Contributions - items and activities that students use, or participate in, to access the Curriculum</b>	<b>Amount</b>
2024 Grade 1/2 <ul style="list-style-type: none"> <li>• Student requisites and consumables.</li> </ul>	\$170.00
Year Prep– Grade 6: class iPad sets [not applicable to Grade 4,5 & 6 BYOD participants]	\$50.00
Year 1 Whole school events <ul style="list-style-type: none"> <li>• Swimming Program – entry (\$TBA)</li> </ul>	\$TBA
<b>Paid</b>	<b>\$0.00</b>
<b>Balance Total Amount</b>	<b>\$0.00</b>

### Extra-Curricular Items and Activities

Cardross Primary School offers a range of items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides in order to deliver the Curriculum. These are provided on a user-pays basis.

<b>Extra-Curricular Items and Activities</b>	<b>Amount</b>	
Year 1 2024 Camps & Excursion Program	TBA	
<b>Total Extra-curricular Items and Activities</b>		<b>\$TBA</b>

## Financial Support for Families

Cardross Primary School understands that some families may experience financial difficulty and offers a range of support options, including:

- the Camps, Sports and Excursions Fund (CSEF Pension/healthcare card recipients)

**Option 1: Payment in full either cash/cheque or Direct Deposit....**

- Due by Friday March 1<sup>st</sup>, 2024

Cardross Primary School

BSB 063520 (Commonwealth Bank)

10128496

**Option 2: Payment by two instalments (Cash/Cheque/Direct Deposit)**

- First payment \$110.00 due by Friday March 1<sup>st</sup>, 2024
- Second payment \$110.00 due by Friday August 9<sup>th</sup>, 2024

**Option 3: Pay by four instalments (Cash/Cheque/Direct Deposit)**

- First payment \$55.00 due by Friday March 1<sup>st</sup>, 2024
- Second payment \$55.00 due by Friday May 10<sup>th</sup>, 2024
- Third payment \$55.00 due by Friday August 9<sup>th</sup>, 2024
- Fourth payment \$55.00 due by Friday October 11<sup>th</sup>, 2024

**Option 4: I would like to speak with the school Principal/Business Manager to put in place alternative arrangements. For example, Direct Deposit of a weekly amount.**

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact:

Tegan Bell or Ann Greenwood

Ph: 03 5024 1267 | Email: [cardross.ps@education.vic.gov.au](mailto:cardross.ps@education.vic.gov.au)

## Payment methods

### *Direct Deposit*

Cardross Primary School Council Official Account

BSB 063520

ACC 10128496

## Refunds

*Cardross Primary School Refund Policy Attached*

# PARENT PAYMENTS POLICY

## ONE PAGE OVERVIEW



### FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.



### PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

#### Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

#### Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

#### Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



### FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



### SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.